

YouTube description outline

Write a description that explains the actual recording and links only to verified destinations.

WHEN	FOR	UPDATED
After the export is approved	YouTube creators and podcast producers	2026-10-08

01 Review checks

2 CHECKS

- ☐ First sentence: the problem or question this recording answers.
- ☐ Second sentence: the concrete points viewers will see or learn.

02 Chapters

1 CHECK

- ☐ Use reviewed timestamps from the exported video. Do not invent chapter times.

03 Mentioned resources

1 CHECK

- ☐ Name each resource and paste its verified destination link.

04 People and corrections

1 CHECK

- ☐ Use the agreed names and relevant guest links. Add any correction the recording needs.

05 Next step

1 CHECK

- ☐ Give one relevant action viewers can take after watching.

06 Before publishing

4 CHECKS

- ☐ Check every link.

- ☐ Check that chapter times match the uploaded export.
- ☐ Remove claims and promises the recording does not support.
- ☐ Verify any required sponsorship or asset disclosures for this publication.

Next **Describe the reviewed export.**

Use the finished episode and shorts as your publication source, then write the title and description from what they contain.

[Edit this recording in Studio](https://studio3.itskaivalya.com/signup?src=resource-youtube-description-outline)

30 free editing minutes when you sign up

<https://studio3.itskaivalya.com/signup?src=resource-youtube-description-outline>



SCAN TO OPEN